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ಕನರಾ ಬ್ಯಾಂಕ್ ಪ್ರವರ್ತಿಸಿದ ಸರ್ಕಾರಿ ಸ್ವಾಮಿತ್ವದ ಶೆಡ್ಯೂಲ್ಡ್ ಬ್ಯಾಂಕ್
Karnataka Vikas Grameena Bank
A Scheduled Bank Owned by Government (Sponsored by Canara Bank)

Ref: 02/KVGB/PMD/2024

Date: 11/09/2024

DOCUMENT FOR EMPANELMENT OF
ARCHITECTS, ENGINEERS, FURNITURE/ELECTRICAL CONTRACTORS AND
SECURITY ITEMS VENDORS
FOR THE YEAR 2024-2025

Premises Maintenance Division Phone- 9480699016, 9480699678, 9480699086
KVG Bank Head Office email: pmd@kvgbank.com
Belgaum Road Dharwad – 580008

(Signature of the Architect/Contractor/Vendor with Seal)

**KARNATAKA VIKAS GRAMEENA BANK
PREMISES MAINTENANCE DIVISION, HEAD OFFICE
BELGAUM ROAD DHARWAD - 580008**

Phone: 9480699016, 9480699678, 9480699086

email: pmd@kvgbank.com

**NOTICE FOR INVITING APPLICATIONS FOR EMPANELMENT OF ARCHITECTS,
ENGINEERS, FURNITURE/ELECTRICAL CONTRACTORS AND SECURITY
ITEMS VENDORS**

Applications are invited in the prescribed format for empanelment of Architects, Engineers, Furniture/Electrical Contractors, Security Items vendors (Strong room door, TRTL/ FRRC safe, Safe Deposit Lockers) for various works coming within the jurisdiction of Karnataka Vikas Grameena Bank viz. Dharwad, Belagavi, Vijayapur, Bagalkot, Gadag, Haveri, Udupi, Dakshina Kannada & Uttarakannada districts.

For details log on to Bank Website <https://www.kvgbank.com/tenders> or contact at the above office.

Type of Work:

01) Architects

02) Engineers

03) Contractors:

a) Electrical contractors

b) Furniture contractors

04) Vendors: Security items suppliers and service providers (Strong Room

Door, TRTL/ FRRC safe, safe deposit lockers, currency chest bins etc.)

The eligible and interested architects, engineers, contractors and vendors may collect the “**Document for empanelment**” from the above office by paying **non-refundable** fee of **Rs. 590/-** (Five Hundred and ninety only) inclusive of 18% GST by way of cash or Demand Draft in favour of “**Karnataka Vikas Grameena Bank Head Office Dharwad**” payable at **Dharwad**. No other mode of payment is acceptable except above.

Alternatively, the document can also be downloaded from the website of bank namely <https://www.kvgbank.com/tenders> and the document fee of **Rs 590.00** in the form of Demand Draft in favour of “**Karnataka Vikas Grameena Bank Head Office Dharwad**” payable at **Dharwad**, may be submitted along with the duly

(Signature of the Architect/Contractor/Vendor with Seal)

filled in application document. The document submitted without the prescribed fee will be summarily rejected. Applicants who have already paid Rs 590/-, while purchasing the application directly from the above mentioned office of bank, need not enclose DD while submitting the filled application form; however they shall furnish the details about payment of required fee.

The duly completed document in the prescribed format with all supporting documents shall be sealed in a cover and super scribed as Application for EMPANELMENT of (Category Name) and shall be submitted to the above mentioned office of Karnataka Vikas Grameena Bank **on or before 01.10.2024 up to 5.00 PM.**

Separate application forms are to be submitted for different categories applied.

The Bank reserves the right to accept or reject any or all the applications without assigning any reasons thereof.

Date: 11.09.2024

GENERAL MANAGER

GENERAL RULES AND INSTRUCTIONS TO THE INTENDING APPLICANTS

1.0. The empanelment of Architect, Engineers, Furniture/Electrical Contractors, Security Items vendors are proposed for the architectural services, Civil, Furnishing, Electrical works, supply of Security Items and other allied works of routine nature in the branches and offices coming within the jurisdiction of Karnataka Vikas Grameena Bank Head Office Dharwad. Generally, the routine works of the bank are awarded/procurements are made by calling competitive tenders/quotations from the empanelled architects/engineers/contractors/vendors. However, the bank has the right to award the work/procure supply from any of the empanelled agencies, depending on the exigencies of the work and also opt for open tendering process for any particular work, depending on the nature & magnitude of the work.

2.0. This document consists of the following:

- 2.1. Notice inviting applications for empanelment of Architect, Engineers, Furniture/Electrical contractors and Security Items vendors.
- 2.2. General rules and instructions to the intending applicants.
- 2.3. Eligibility criteria for each category.
- 2.4. Application format for empanelment.

3.0. The document as detailed above, complete in all respects, should be submitted by the intending applicants within the stipulated date and as per the instructions given in the Notice inviting applications. The details of the applicants and their experience shall be furnished in the prescribed "Application Format" only. Wherever required and if the space provided is not sufficient, particulars can be furnished in Annexure but such details shall be clearly mentioned in the respective columns of the Application Format. Applicant shall also enclose latest copies of brochures and technical documentation giving additional information about the applicant. Each page of the document shall be duly signed by the Applicant or their authorized representative.

The checklist given with the application should be duly filled up and should be submitted along with applications. The applications without checklist are liable for rejection.

4.0. The Architects, Engineers, Furniture/Electrical Contractors, Security Items vendors, who intend to apply for more than one category, have to apply for each category using separate application forms.

5.0. The costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions, conferences or site visits will not be reimbursed by the Bank.

6.0. Documentary proof with respect to the details furnished in the application form regarding eligibility criteria shall be furnished along with the application form. In this regard, copies of the work order and completion certificate and/or such documents shall be submitted. Incomplete

applications or applications without proper proofs for establishing their credentials will be summarily rejected and no correspondence will be entertained in this regard.

7.0. If the application is made by a partnership firm, a certified copy of the partnership deed, current address of the firm and the full names and current addresses of all the partners of the firm shall also accompany the application.

8.0. If the application is made by a limited company, it shall be signed by a duly authorized person holding the registered power of attorney for signing the application in which case certified copies of the power of attorney and the certification of incorporation, Memorandum and Articles of Association shall accompany with the application.

9.0. The empanelment shall be made for a specific category as per the application received supported by documentary proofs. For different category the applicant has to apply using separate application form.

10.0. The evaluation will be based on the experience of the Architects, Engineers, Furniture/Electrical Contractors, Security Items vendors and their financial capabilities and may also include inspecting the works furnished by them for which, necessary co-ordination shall be made by them. Based on the eligibility criteria, details furnished and inspection of works, the Architects, Engineers, Furniture/Electrical Contractors, Security Items vendors will be empanelled. Decision of the Bank regarding selection / rejection for empanelment will be final and binding and no further correspondence will be entertained. Only the empanelled contractors will be informed by post/mail.

11.0. If, information and details furnished by applicants are found to be false at any time in future or any information withheld, which comes to the notice of the Bank at a later date, the empanelment of such applicant will be cancelled immediately.

12.0. Applications received after the due date and time is liable for rejections.

13.0. The Architects, Engineers, Furniture/Electrical Contractors, Security Items vendors having their office in the jurisdiction of Karnataka Vikas Grameena Bank **viz. Dharwad, Belagavi, Vijayapur, Bagalkot, Gadag, Haveri, Udupi, Dakshina Kannada & Uttarakannada districts** will only be considered. The empanelment shall be valid up to **three years** from the date of issue of empanelment letter under normal circumstances provided there is no disciplinary/ de-empanelment clause raised against them.

14.0. Karnataka Vikas Grameena Bank Bank reserves its right to reject any / or all the applications without assigning any reasons whatsoever.

15.0. MSE's (Micro and Small Enterprise) / NSIC / KVI etc. are exempted from paying the processing fee of Rs.590/- for which the concerned enterprise needs to provide necessary valid certificates / documentary evidence of the said work.

16.0. Firms should submit an undertaking (on their letter head) that they have not been “Black Listed” by any of the Govt. Authority or PSUs/PSBs duly signed by authorized signatory with company seal.

17.0. Applicant should be willing to supply and install the required items at uniform rates in all our branches in the jurisdiction of Karnataka Vikas Grameena Bank branches/offices without additional / differential freight charges.

18.0. When the misconduct of a firm or its continued poor performance justified imposition of ban on business relation with the firm or it’s Blacklisting, this action will be taken after due consideration of all factors and circumstances of the case. Ban for a specified period of time may be imposed by The Bank.

19.0. Empanelment provides you the opportunity to participate in the tender process invited from time to time for various routine works. Empanelment does not provide a guaranty for getting any work assigned.

II. SCOPE AND ELIGIBILITY CRITERIA FOR APPLICANTS

● SCOPE OF WORK

i. The scope of work for the **Architects** include Designing Interior layout plans for branches / offices of the Bank, providing specifications of the materials, assisting the Bank in finalizing the contractor and supervision of the interior works, if sought by the Bank. Sometime the panel architects services will also be availed for planning, designing and execution of extension of Bank’s own buildings, involving the approval for the same from the local Authorities etc. Visit to branches and confirm the construction of strong room and installation of strong room door as per the specifications provided by the bank.

ii. The services of **Civil/Structural Engineers** will be used for planning, estimation and execution, maintenance of Civil works like earthwork, masonry, plastering, RCC, concrete works, painting, flooring, plumbing & sanitary, water proofing, demolition works, structural steel fabrication, other allied works, measurement of carpet area of the Branch/office premises and issuing certificate in respect of strong room/Chest construction for Bank owned Branches, residences and offices of the Bank etc. Visit to branches and confirm the construction of strong room and installation of strong room door as per the specifications provided by the bank.

iii. The services of **Furniture contractors** will be used for Furniture works including repairs/renovation/remodelling/dismantling and refixing of Counters/partitions, Cash/Manager cabins, panelling, false ceiling, Furnitures, new counters for branches / offices of the Bank etc.

iv. The services of **Electrical contractors** will be used for planning and execution of the

electrical works for the Bank branches/offices including internal and external electrification of branches, associated cabling, earthing, wiring for air-conditioners, UPS breakdown repairs, assisting in procurement of electrical equipments like Generators, Transformers and other allied works for various branches/ offices of the Bank etc.

V. The services of **Security Items vendors** will be used for supply, Installation, Maintenance of Security Items like Strong Room Doors, TRTL/FRRRC safes, Safe Deposit Lockers, currency chest bins etc. to the branches & offices of Karnataka Vikas Grameena Bank as and when required by the bank. The Empanelment shall be for a period of 3 years, from the date of empanelment. The Empanelment by the Bank should in no way be construed as work order. Work order for supply/ installation/maintenance shall be placed as and when it arises with empanelled Vendors.

Note: The scope of work mentioned above is indicative and not exhaustive. The bank may at its own discretion to add/delete any related work.

B. ELIGIBILITY CRITERIA: Before applying candidates has to ensure that, they fulfill the eligibility criteria as under:

ARCHITECTS

- Graduate/Post Graduate in Architecture with minimum 5 years of experience in the respective field as on 31.03.2024. The Architects with specialization in Interior designing will be preferred.
- The Architect must have registered with the council of Architecture and have experience in designing and supervising interior works for the Banks/ Financial Institutions/software companies including lighting details, electrical, data-cabling and Air-conditioning layouts etc.

The architect should have completed:-

Five projects each costing Rs.10.00 lakhs

Or Three projects each costing Rs.15.00 lakhs

Or Two projects each costing Rs. 20.00 lakhs during the last three years.

- The average annual turnover (from professional fee) for the last 3 financial years shall not be less than Rs.5.00 lakhs.
- Should be an assessee of Income Tax.
- Intending candidates should submit copy of IT return for last 3 years to be furnished, Solvency certificate from Nationalized/ scheduled bank issued within three months for an amount equal to 5 lakhs.

CIVIL/STRUCTURAL ENGINEER:

- The candidates intending to apply should have the experience of successfully completing

the following quantum of works such as original works, alterations, repairs and renovations involving civil engineering works like earthwork, masonry, plastering, RCC, concrete works, painting, flooring, plumbing & sanitary, water proofing, demolition works, structural steel fabrication, woodwork (doors and windows only) for branches, residences and offices of the Bank / Government departments/public sector undertaking/central autonomous bodies/state autonomous bodies/financial institutions during last 5 years prior to 31.03.2024.

- Graduate in civil/structural Engineering with minimum 5 years of experience in the respective field as on 31.03.2024. The Civil Engg Consultant with post graduation in structural Engineering with experience in repairs and rehabilitation of the structures will be preferred.
- Planning, designing and supervision of major repair/renovation works including water proofing works of buildings.
- The Civil/Structural Engineer should have completed:
Five projects each costing Rs.10.00 lakhs
Or three projects each costing Rs.15.00 lakhs
Or two projects each costing Rs. 20.00 lakhs during the last three years
- The average annual turnover for the last 3 financial years shall not be less than Rs 50.00 lakhs (Certificate to be submitted from CA)
- Should be an assessee of Income Tax
- Intending candidates should submit copy of IT return for last 3 years to be furnished, Solvency certificate from Nationalized/ scheduled bank issued within three months for an amount equal to 5 lakhs.

FURNITURE CONTRACTORS

- The contractor who intends to apply should have minimum three years experience prior to 31.03.2024 in Furniture works including repairs/renovation/remodelling of partitions, Cash/Manager cabins, panelling, false ceiling, Furniture's, work stations, counters for branches / offices of a Bank/ Government departments/public sector undertaking/central autonomous bodies/state autonomous bodies/financial institutions or other reputed firms during the last 5 years prior to 31.03.2024. He should have executed at least one single similar work costing not less Rs.2,00,000/- during the last one year.
- Have well established office in the service area of the bank with adequate engineering staff.

- Should be an assessee of Income Tax and should have registered with Goods and Services Tax department. Submit income tax clearance certificate/copy of the income tax returns and Goods and Services Tax registration certificate with valid registration number.
- Intending candidates should submit Solvency certificate from Nationalized/ scheduled bank issued within three months for an amount equal to 5 lakhs.

ELECTRICAL CONTRACTORS

- Electrical Contractors who intends to apply should have wireman license issued by the Electrical Inspectorate and have the experience of successfully completing repairs in the building involving internal and external electrification, associated cabling, earthing, wiring for air-conditioners, breakdown repairs for branches / offices of a bank during the last 5 years prior to 31.03.2024. He should have completed at least one similar single work costing Rs.2,00,000/- during the last one year.
- Should be an assessee of Income Tax and should have registered with Goods and Services Tax department. Submit income tax clearance certificate/copy of the income tax returns and Goods and Services Tax registration certificate with valid registration number.
- Intending candidates should submit Solvency certificate from Nationalized/ scheduled bank issued within three months for an amount equal to 5 lakhs.

SECURITY ITEMS VENDORS

- **The vendor must be Original Equipment Manufacturers (OEMs)** and/ or their authorized dealers, capable of supply, installation, after sale services and maintenance of the system provided.
- The vendor must be an assessee of Income Tax and should have registered with Goods and Services Tax Department. Submit Income Tax clearance certificate/copy of the income tax returns and Goods and Services tax. Registration certificate with valid Registration number.
- **Turnover** - The OEM should have Annual turnover of Rs.25 Crore (only through security equipments) for each of the last 3 Financial Years 2021-22, 2022-23 & 2023-24 (CA Certified balance sheet is accepted for the FY 2023-24).
- **Experience** - Applicants should have minimum Five (5) years experience in the field of supply, installation and maintaining the security equipment required by the bank and for

which empanelment is sought, as on 31 March 2024. Applicants should have minimum annual turnover of ₹50 Lakhs (only through security equipments) for each of the last 3 Financial Years 2021-22, 2022-23 & 2023-24 (CA Certified balance sheet is accepted for the FY 2023-24)

- **Product Certification-** All products being offered should be of latest technology and should be certified by the Bureau of Indian Standards **BIS, UL, EN, FCC, CE** and tested at **Electronic Regional Test Laboratory** or any other industry recognized certification as applicable and acceptable to bank.
- **Installation Work Experience** - Only those vendors will be considered who have the experience of installing all the required equipment. The bidder should have installed these Systems in Bank Branches, during last 3 years and should be having Annual Maintenance. Please attach proof of same.
- **Blacklisting** - The applicant should not have been blacklisted by any Bank in past **5 years** or services terminated due to poor performance. An undertaking stating that the company/firm has not been blacklisted should be submitted.
- **BIS Certificates-** Latest BIS Certificate to be furnished and applicants should also disclose any adverse report regarding the quality in the past 5 years i.e., from 2019.
- Vendors will be evaluated against the stipulated eligibility criteria based purely on valid proof of documents submitted by the Vendors. Technical Evaluation will be done by a Committee, based on Annual Turnover, experience (especially with Banks/FIs), servicing network, etc., as per the Annexure 'A' and 'B'
- Vendors not complying with the eligibility criteria and not accompanied by the mandatory documents as mentioned under 'Details Required to be Submitted' (Annexure II) & cost of application will be rejected.

Note:

1. In all the above categories, the applicants having the experience in executing the contract in Government departments, PSUs, Public Sector banks and Financial Institutions will be preferred.

2. The firms /companies meeting the eligibility criteria and having the qualified personnel as detailed above can also apply.

Other Terms and Conditions

- If the service of the agency is found unsatisfactory, the Bank has liberty to cancel the contract during the contract period without giving any reasons.

- The agency has to comply with all the Labour laws & any other applicable laws, safety regulations and the Bank is not responsible for non-compliance to any labour/other laws and subsequent problems and consequences.
- During the Contract period, for any loss to the life of the labours, the Agency shall be responsible for the same and the Bank is not concerned to such accidents/claims.
- During the contract period, if there is any loss to the Bank's asset by the Labour engaged by the agency, the same shall be borne by the Agency only.
- The empanelment in the banks list does not mean to award any work to the agency, and the Bank got liberty to decide the agency for the particular work.
- Bank may allot any or particular work to any agency /vendor at its discretion other than the empaneled vendors/ agencies.
- Bank does not consider/pay any monetary loss to the contractor, other than the bill amount for the works executed assigned by the bank.
- Bills will be paid to the agencies only after verification of the Bills by the banks concerned officials.
- The Empanelled agencies /contractors have to coordinate with different agencies for the smooth execution of the work.
- The agency must adhere to the quality standards specified by the bank.
- The agency shall adhere to specified performance standards and timelines for completion of work.
- The agency shall maintain adequate insurance coverage of labour/workers and indemnify them from any negligence arise.
- In case of any disputes arising out of or in connection with this empanelment shall be subject to the jurisdiction of the Courts in Dharwad.

6) Registration with Government/ Public Sector/ Banks

| NAME OF THE ORGANISATION | NATURE OF WORKS | VALUE OF WORKS | DATE OF REGISTRATION |
|--------------------------|-----------------|----------------|----------------------|
| | | | |
| | | | |

(Enclose Copy)

7. Details of the works executed during the last 5 years

| S No. | Name of Work | Work executed for (name of the organization with address, concerned office and telephone number) | Nature of work (in brief) | Location of the work | Actual Value of the works | Stipulated time for completion | Actual time for completion | If work left incomplete or terminated (furnish reasons) |
|-------|--------------|--|---------------------------|----------------------|---------------------------|--------------------------------|----------------------------|---|
| | | | | | | | | |

Note: Copies of satisfactory completion certificate obtained from the client on their letter head shall be enclosed

8. Details of present works under execution (enclose copies of work orders issued by clients)

| Sl .No | Type of work | Work being executed for (name of the organization, with address) | Nature of work (in brief) | Location of work | Value of work order | Duration of work | Present stage of work |
|--------|--------------|--|---------------------------|------------------|---------------------|------------------|-----------------------|
| | | | | | | | |

9. Key personnel permanently employed in your organization:

| S No. | Name | Qualifications | Experience | Particulars of work done | Employed in your firm since | Any other |
|-------|------|----------------|------------|--------------------------|-----------------------------|-----------|
| | | | | | | |

10. Furnish the names of three responsible clients/ persons to whom the major works carried out by the applicant with address and telephone number who will

(Signature of the Architect/Contractor/Vendor with Seal)

be in a position to certify about the quality as well as past performance of your organization.

| Name Of The Official | Organisation & Address | Contact Number & e-mail Id |
|-----------------------------|-----------------------------------|---------------------------------------|
| | | |
| | | |
| | | |

11) Details of Solvency Certificate from the Bank (Rs.5.00 lakhs)

12) Whether willing to work anywhere in our area of operation : YES/NO
(Districts: Dharwad, Belgaum, Bagalkot, Vijayapur, Gadag, Haveri, Uttar kannada, Udupi & Dakshiana Kannada)

DECLARATION

1. All the information furnished by me / us here above is true and correct to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexures.
3. I / We agree that the decision of Karnataka Vikas Grameena Bank in selection of contractors will be final and binding to me / us.
4. I / We have read the instructions appended to the proforma and I / we understand that if any false information is detected at a later date the empanelment shall be cancelled at the discretion of the bank.
5. I/we agree to abide by all the terms and conditions as set out in the empanelment document.
6. I/we have not been banned/blacklisted by any government or quasi-government agency or public sector undertaking and not faced any legal action that could adversely impact the execution of the contract if awarded.
7. I/we possess the requisite qualifications, expertise and resources to perform the service as outlined in the empanelment document.

Place :

SIGNATURE OF THE APPLICANT

Date :

NAME & DESIGNATION

SEAL OF ORGANISATION

(Signature of the Architect/Contractor/Vendor with Seal)

CHECKLIST

| Checklist | (To be filled in by Applicants Mandatorily) | |
|------------------|---|--------|
| | 1) Have you mentioned the category for which you have applied in the application form? | Yes/No |
| | 2) Have you signed in all the sheets? | Yes/No |
| | 3) Whether copy of PAN and GST Registration copy is enclosed? | Yes/No |
| | 4) Whether requisite application fee by cash/DD is paid? | Yes/No |
| | 5) Whether enclosed valid Electrical License in case of electrical contractor/ Council of Architecture in case of Architects? | Yes/No |
| | 6) Whether proof for average annual financial turnover enclosed? | Yes/No |
| | 7) Whether documentary proof for having undertaken the works is enclosed? | Yes/No |
| | 8) Whether solvency certificate from the bankers is enclosed? | Yes/No |
| | 9) Whether having registered Branch/Office in our area of operation? | Yes/No |
| | 10) Whether certificate of registration of company/ Partnership Deed etc enclosed? | Yes/No |
| | 11) Whether incorporation certificate enclosed? | Yes/No |
| | 12) Whether MSE/ NSI/ KIV certificates and documents enclosed? | Yes/No |
| | 13) Whether address proof for having office in jurisdiction of our bank is enclosed? | Yes/No |
| | 14) Whether copy of brochures and handouts of products (for Security Items vendors only) enclosed? | Yes/No |
| | 15) Whether certificate denying ownership by Bank Employee enclosed? | Yes/No |
| | 16) Whether undertaking for not being "Black Listed" enclosed? | Yes/No |

ANNEXURE – II

(For Security Items Vendors only)

1. DETAILS REQUIRED TO BE SUBMITTED

1. Name of the firm -
2. In the business since -
3. Registration particulars -
4. PAN or Income Tax Registration Certificates -
5. Goods & Services Tax Registration No. –
6. Proof of having office in the service area of Karnataka Vikas Grameena Bank.
7. Proof of adequate availability of technical expertise & staff strength including name of persons, address, phone no's, manpower, etc
8. Proof of having their manufacturing facility for the items mentioned in document or authorized dealership from the manufacturer. Copy of agreement to be submitted.
9. Proof of having installed, Strong Room Doors, Safes, Safe Deposit Lockers at Bank Branches, during last 3 years. (Copy of work orders, completion certificate to be enclosed).
10. Proof of having executed supply & installation works for at least two nationalized banks for last 3 years.
11. OEM's Annual turnover for minimum amount of **Rs.25.00 Crores (only through Security Equipments in India)** & above per annum. Performance report/certificate for same to be enclosed.
12. An undertaking that firm is capable of undertaking installation & maintenance work in rural areas where majority of bank's branches are located.
13. Audited Financial Statement for last three consecutive years. (i.e. FY2021-22, 2022-23, 2023-24)
14. Authorization letter from the OEM (Annexure B enclosed)

The above details MUST be submitted with proof. All pages shall be signed with stamp.

ANNEXURE A

(For Security Items Vendors only)

| S No | Pre-Qualification Criteria | Valid Supporting documents to be submitted with the Bid | Compliance(Y/N) (With documents) | | | | | | | | | | | | | |
|-------------------|--|---|---|----------------------|------------------|-------------------|--------|--|-----------------|--|-----|-------------|--|--|--|--|
| 1 | Are you an ISO Certified organization | Valid ISO 9001 and ISO 14001 certifications | | | | | | | | | | | | | | |
| 2 | Do you have GST Registration | | | | | | | | | | | | | | | |
| 3 | PAN registration | Valid registration Certificates/details | PAN: | | | | | | | | | | | | | |
| 4 | Is your annual sales turnover Rs.25 Crores (only through Security Equipments in India) or higher in each of the last 3 financial years | Latest CA's certificate and Audited Balance sheets and Profit & Loss statements of last 3 financial years mentioning the turnover <table border="1"> <thead> <tr> <th>Turnover (Cr)</th> <th>FY 2021-22</th> <th>FY 2022-23</th> <th>FY 2023-24</th> </tr> </thead> <tbody> <tr> <td>Gross</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Net</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Turnover (Cr) | FY 2021-22 | FY 2022-23 | FY 2023-24 | Gross | | | | Net | | | | | |
| Turnover (Cr) | FY 2021-22 | FY 2022-23 | FY 2023-24 | | | | | | | | | | | | | |
| Gross | | | | | | | | | | | | | | | | |
| Net | | | | | | | | | | | | | | | | |
| 5 | Are you a profitable organization in India having profit in each of the last 3 financial years | Latest CA's Certificate indicating quantum of profit in each of the last 3 financial years – along with Audited Balance sheets and Profit & Loss Statements of last three years. <table border="1"> <thead> <tr> <th>Profit</th> <th>FY 2021-22</th> <th>FY 2022-23</th> <th>FY 2023-24</th> </tr> </thead> <tbody> <tr> <td>Profit</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Profit | FY 2021-22 | FY 2022-23 | FY 2023-24 | Profit | | | | | | | | | |
| Profit | FY 2021-22 | FY 2022-23 | FY 2023-24 | | | | | | | | | | | | | |
| Profit | | | | | | | | | | | | | | | | |
| 6 | Have you obtained orders from any Banks in last 3 years for supply/ installation | Submit Purchase Orders of Bank Clients | | | | | | | | | | | | | | |
| 7 | Do you have valid BIS License to manufacture and supply the aforementioned security equipment – TRTL Safes, Strong Room Doors, SDLC | Copy of initial BIS licenses granted to the vendor/ OEM which must be dated at least 3 years prior to issue of this tender as well as the latest valid renewed license must be enclosed <table border="1"> <thead> <tr> <th>Item</th> <th>Initial License date</th> <th>License validity</th> </tr> </thead> <tbody> <tr> <td>TRTL Safes</td> <td></td> <td></td> </tr> <tr> <td>TRTL SRD</td> <td></td> <td></td> </tr> <tr> <td>SDLC</td> <td></td> <td></td> </tr> </tbody> </table> | Item | Initial License date | License validity | TRTL Safes | | | TRTL SRD | | | SDLC | | | | |
| Item | Initial License date | License validity | | | | | | | | | | | | | | |
| TRTL Safes | | | | | | | | | | | | | | | | |
| TRTL SRD | | | | | | | | | | | | | | | | |
| SDLC | | | | | | | | | | | | | | | | |
| 8 | Have you (as an OEM) ever been blacklisted/ barred by any PSU Bank/ Private Bank/ NBFC/ Co-operative Bank/ PSU Enterprises/ Government Departments in last 5 years and is your name present in IBA's caution list. | A written undertaking has to be given by the vendor as well as the OEM in this regard | | | | | | | | | | | | | | |

| 9 | Is the Bidder an Authorized Dealer of the OEM | <p>a) The firm must furnish valid dealership certificate from the OEM, and undertaking that the dealer is be exclusively dealing with one OEM only.</p> <p>b) The firm has to submit Tender specific authorization letter from the OEM mentioning the range of products that the bidder is quoting for and must also give an undertaking of compliance to the tender specifications, pre-qualification criteria and Terms & Conditions</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 10 | Number of PSU Banks/FIs you are empanelled with | <p>List of PSU Banks with Valid Empanelment copy / RC Copy to be attached</p> <table border="1" data-bbox="552 645 1469 1048"> <thead> <tr> <th data-bbox="552 645 746 712">Name of PSU Bank</th> <th data-bbox="746 645 916 712">Empanel / RC</th> <th data-bbox="916 645 1067 712">Products</th> <th data-bbox="1067 645 1257 712">Valid from</th> <th data-bbox="1257 645 1469 712">Valid till</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> | Name of PSU Bank | Empanel / RC | Products | Valid from | Valid till | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of PSU Bank | Empanel / RC | Products | Valid from | Valid till | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 11 | Are you the Original Equipment Manufacturer of the Locks used in the aforementioned security equipment. | The OEM must give a written undertaking on letterhead and must also give an NOC to the bank for plant visit | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

ANNEXURE 'B'

(TO BE SUBMITTED ON THE LETTER HEAD OF THE OEM)

To,
The General Manager
Karnataka Vikas Grameena Bank,
Head office,
Dharwad – 580008

Dear Sir,
Authorization from OEM for Supply, Installation, Commissioning & Maintenance of Strong Room Doors, Safes and Safe Deposit Lockers, etc

We, M/s _____ who are established and leading Original Equipment Manufacturer (OEM) for Security product, such as Strong Room Doors, Safes and Safe Deposit Lockers Control do hereby authorize M/s _____ having their registered office at _____ to submit quote, negotiate, supply, install and provide after sales support for our range of products quoted by them to meet the above mentioned tender.

We also confirm that we, as OEM, are responsible that the Dealer/System Integrator uses genuine products. We will conduct Audit of the products being installed by the System Integrator, as and when required by the Bank without any extra cost, as a service support to the Bank.

We hereby confirm to extend our back to back technical support and warranty for a period of 1 year, from the date of installation & commissioning at the Branch. Also, as an OEM, we assure that the quoted models are not end of life and necessary spares would be provided at cost to bidder for period of five years, as per OEM standards for this tender/project/empanelment.

Thanking you,
Yours faithfully,

Authorized Signatory
(Name & Designation, seal of the OEM)
Contact No.
E-Mail Address)

(Signature of the Architect/Contractor/Vendor with Seal)